

**January 10, 2019– Regular Session**

The Swain County Board of Commissioners held a Regular Session on January 10, 2019 Present were Chairman Bushyhead, Vice-Chair Burns, Commissioner Parton, Commissioner Parsons and Commissioner Seagle.

Chairman Bushyhead called the regular session to order and led the Pledge of Allegiance.

**Adjust Agenda**

Vice-Chair Burns made a motion to adjust the agenda as needed. Commissioner Parsons seconded the motion. A vote was unanimous.

**Public Comments:** None

**Finance Officer's Report**

Dean Kowal presented the Finance Officer’s report for December 2018. Revenues for the month were \$1,686,306.62. Total revenue year to date is \$7,995,009.01. We have approximately 47.74% of revenues for 2018/2019 fiscal year. Expenditures for the month were \$1,722,471.38. Year to date we have expended \$7,839,525.70. We have paid out approximately 46.81% of the General Fund appropriations for 2018/2019 fiscal year. Vice-Chair Burns made a motion to approve the Finance Officer’s Report as presented. Commissioner Parton seconded the motion. A vote was unanimous.

**Tax Collector’s Report**

Peggy Hyde gave the Tax Collector’s report to the Board for the month of December 2018. Ad-Valorem tax receivable was reported at \$5,677,563.69. There was \$1,222,282.26 collected for the month. Total collections year to date were \$4,807,479.14. The tax collection percentage year to date was 74.57%. Total releases were \$1,599.98, total discoveries were \$329.09 and total refunds were \$11,509.99. Commissioner Seagle made a motion to approve the Tax Collector’s report as presented. Commissioner Parsons seconded the motion. A vote was unanimous.

**Budget Amendment**

Vice-Chair Burns made a motion to approve the following:

**SWAIN COUNTY - BUDGET AMENDMENT #6**

BE IT ORDAINED by the Governing Board of the County of Swain, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2019:

SECTION 1. For the purpose of amending the adopted budget to reflect the following changes:

<u>Description</u>	Inc. Expenditures or Dec. Revenues	Inc.Revenues or Dec. Exp.
<b><u>General Fund</u></b>		
Building and Grounds- Mower	25,000	
Administration- High School Project	7,300,000	

**General Fund Revenues**

Financing Proceeds		2,600,000
Grant DPI		4,700,000
Sale of Fixed Assets		<u>25,000</u>
<b>Total</b>	<b><u>7,325,000</u></b>	<b>7,325,000</b>

As Clerk of the Board, I certify the Swain County Board of Commissioners in a Regular Session approved this budget amendment on January 10, 2019.

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Cindi Woodard, Clerk to the Board

Commissioner Parsons seconded the motion. A vote was unanimous.

### **Action Items**

- Approval of Minutes: Commissioner Parton made a motion to approve minutes of the December 3 special session and December 13 regular session. Commissioner Parsons seconded the motion. A vote was unanimous.

-Adoption of the 2018 NC Building, Plumbing, Mechanical, Residential, Fire/Energy Codes and the Appendix: Commissioner Parsons made a motion to adopt these codes and appendix as presented. Vice-Chair Burns seconded the motion. A vote was unanimous.

-Veterans Council of WNC – request for funds: Lyn Lyzar submitted a request for funds for \$1,000.00 on behalf of the Veterans Council of WNC to be used to provide a meal for soldiers and their family members after their deployment. February 9, 2019 a Welcome Home Meal is planned to show appreciation to the soldiers and their families. Vice-Chair Burns made a motion to approve this request. Commissioner Parsons seconded the motion. A vote was unanimous.

-Rules and Procedures Policy Amendment: Commissioner Parton made a motion to approve an amendment reflecting a change in the order of business to be as follows: Call to Order, Pledge, Discussion/adjustment/approval to follow agenda, Tax Office Report, Finance Officer's Report, Budget Amendments, Public Comment Period, Action Items, County Manager's Report/new business/update on individual Commissioner items/potential upcoming issues/concerns/materials for review and possible action by the Board, Individual Commissioner Reports/report on State mandated area/other meetings attended updates/other issues for the Commissioners to consider/possible future agenda items that may need attention, old business and closed session items as required by law. Commissioner Seagle seconded the motion. A vote was unanimous.

### **Old Business**

None

### **County Manager's Report**

Kevin King reported the following:

-January 16 budget retreat meeting with several departments and strategic planning

-January 17 & 18 Essentials of County Government training in Asheville

-Courthouse renovations – the court system is ready to move in their new area

-Museum/Visitor Center needs the dome redone; The Transitions Group gave a quote for \$51,000 with a special product, which includes a discount due to winter months, they would like to come in and begin next week if the Board approves

-A Community Resource Meeting was held last week sponsored by the Department of Social Services including several entities within the community. Effective January 1 the volunteer program is being implemented thru the Family Resource Center.

-January 14 Town/County work session; agenda items include but not limited to: sewer and water, BC Fire Department contract, fire marshal/Town inspections, animal control issues, other projects with DOT or infrastructure, and renovations at the Police Department.

### **Commissioner Reports**

Roger Parsons: Attended the following -Giving Spoon; working on bylaws, etc., planned first target date to serve a meal is February 21, 2019 at the Presbyterian Church –Community Resources Meeting-different entities within the community sharing resources they offer, next meeting April 1, 2019

Kenneth Parton: Meeting with Alison Cochran and Trish Hipgrave next week as well as with Kevin to see other meetings needing representation.

Kevin Seagle: Met with Scott Turpin at Sanitation regarding a possible illegal dump site, has a meeting scheduled with Vaya next week.

Danny Burns: The Library Committee meeting has been cancelled until next month, met with the Broadband Committee noting there is one provider in the community who has applied for a grant, this Board has discussed the possibility of forming a non-profit organization to allow more opportunities to apply for various grants, C4C Committee seeking reading buddies, currently raising money to provide more books for the schools, met with Heath Shuler regarding his consultant for strategic planning.

Ben Bushyhead: Presented each Board Member a copy of Roberts Rules of Order encouraging them to become familiar with it as well as checking local newspapers for helpful information; will continue discussions with Mr. Shuler regarding strategic planning; All packets for "Stop The Bleed" are in each schools and training is being planned as well as the cardiac machines at no cost to Swain County.

Commissioner Parton announced the Swain County High School has started a welding class for the public to be taught by Southwestern Community College.

**Closed Session**

None

**Adjournment**

Vice-Chair Burns made a motion to adjourn. Commissioner Seagle seconded the motion. A vote was unanimous.

Respectfully Submitted,

Cindi C. Woodard  
Clerk to the Board  
Swain County Commissioners

Ben Bushyhead  
Chairman  
Swain County Commissioners