

January 14, 2014– Regular Session

The Swain County Board of Commissioners held a Regular Session on January 14, 2014. Present were Chairman Carson, Vice-Chair White, Commissioner Moon, Commissioner Dixon and Commissioner Monteith.

Chairman Carson called the regular session to order and led the pledge of allegiance.

Adjust Agenda

Commissioner Dixon made a motion to adjust the agenda to better facilitate the meeting. Vice-Chair White seconded the motion. A vote was unanimous.

Commissioner Dixon made a motion to move the closed session until after action items and to add Health Department Policies to the agenda. Commissioner Monteith seconded the motion. A vote was unanimous.

Approval of Minutes

Vice-Chair White made a motion to approve minutes of the December 10 work session and December 10 regular session. Commissioner Dixon seconded the motion. A vote was unanimous.

Tax Collector’s Report

Peggy Hyde presented the Tax Collector’s report to the Board for the month of December 2013. Ad-Valorem tax receivable was reported at \$5,359,821.13. There was \$1,512,884.92 collected for the month. Total collections year to date were \$4,901,291.62. The tax collection percentage year to date was 88.37%. Total releases were \$6,461.12, total discoveries were \$453.26 and total refunds were \$987.89. Commissioner Monteith made a motion to approve the Tax Collector’s report as presented. Commissioner Dixon seconded the motion. A vote was unanimous.

Finance Officer's Report

Dean Kowal presented a report to the Board for December 2013. Mrs. Kowal reported revenues for the month were \$1,983,920.39. Total revenue year to date is \$7,898,816.70. We have approximately 58.67% of revenues for 2013/2014 fiscal year. Expenditures for the month were \$1,723,799.66. Year to date we have expended \$6,730,505.62. We have paid out approximately 49.95% of the General Fund appropriations for 2013/2014 fiscal year. Commissioner Monteith made a motion to approve the Finance Report as presented. Commissioner Dixon seconded the motion. A vote was unanimous.

Action Items

Budget Amendment #3: Vice-Chair White made a motion to approve the following budget amendment:

SWAIN COUNTY - BUDGET AMENDMENT #3

BE IT ORDAINED by the Governing Board of the County of Swain, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2014:

SECTION 1. For the purpose of amending the adopted budget to reflect the following changes:

<u>Description</u>	Inc. Expenditures or Dec. Revenues	Inc.Revenues or Dec. Exp.
--------------------	---------------------------------------	------------------------------

General Fund

Special Appropriations

Bryson City Fire Department	30,000
Social Service	60,000
Health Department	20,000

Sheriffs Department

Capital Outlay	310,000
----------------	---------

Jail

Salary	25,000
Maintenance	20,000

EMS

Capital Outlay	140,000		
<u>General Fund Revenues</u>			
Town of Bryson City		15,000	
Public Safety Capital Reserve		15,000	
Financing Proceeds		530,000	
Federal Jail Reimbursement		<u>45,000</u>	
	TOTAL	<u>605,000</u>	605,000

As Clerk of the Board, I certify the Swain County Board of Commissioners in a Regular Session approved this budget amendment on January 14, 2014

Cindi Woodard, Clerk to the Board
 Commissioner Moon seconded the motion. A vote was unanimous.

Health Department Policies: Commissioner Dixon made a motion to approve Swain County Health Department Adjudication Policy/Procedure and the Swain County Health Department Establishing Policy and Procedure Policy and Procedure as submitted. Commissioner Monteith seconded the motion. A vote was unanimous.

Closed Session: Commissioner Dixon made a motion to go into closed session as called for under G.S. 143-318.11(a)(3) to consult with the County Attorney. Commissioner Monteith seconded the motion. A vote was unanimous.

Commissioner Dixon made a motion to adjourn the closed session and reconvene the regular session. Commissioner Monteith seconded the motion. A vote was unanimous.

New Business: None

Informal Discussion: Kevin King gave an update on projects.

Public Comment: None

Adjournment

Commissioner Monteith made a motion to adjourn. Commissioner Dixon seconded the motion. A vote was unanimous.

Respectfully Submitted,

Cindi C. Woodard
 Clerk to the Board
 Swain County Commissioners

Phil Carson
 Chairman
 Swain County Commissioners