

December 6, 2010 – Special Session / Organizational Meeting

The Swain County Board of Commissioners held a Special Session/Organizational Meeting on December 6, 2010. Present were Chairman Phil Carson, Robert White, David Monteith, Steve Moon and Donnie Dixon.

Chairman Carson called the meeting to order. Commissioner Moon led with prayer and the pledge.

Organizational Appointments

Vice-Chair: Commissioner Moon made a motion to appoint Robert White to serve as Vice-Chair. Chairman Carson seconded the motion. A vote was unanimous.

County Manager: Commissioner White made a motion to appoint Kevin King as County Manager. Commissioner Monteith seconded the motion. A vote was unanimous.

Clerk to the Board: Commissioner Dixon made a motion to appoint Cindi Woodard as the Clerk to the Board. Commissioner Moon seconded the motion. A vote was unanimous.

County Attorney: Commissioner Moon made a motion to appoint Kim Lay as the County Attorney. Commissioner Dixon seconded the motion. A vote was unanimous.

Tax Administrator: Commissioner Monteith made a motion to appoint Peggy Hyde as Tax Administrator. Commissioner Dixon seconded the motion. A vote was unanimous.

Budget Officer: Commissioner Dixon made a motion to appoint Kevin King as Budget Officer. Commissioner White seconded the motion. A vote was unanimous.

Finance Officer: Commissioner White made a motion to appoint Kevin King to serve as interim Finance Officer. Commissioner Moon seconded the motion. A vote was unanimous.

Resolution establishing meeting schedule: Commissioner Moon made a motion to approve a resolution establishing the following meeting schedule: a work session and regular session on the second and fourth Monday of each month beginning at 5:30 p.m. Commissioner Monteith seconded the motion. A vote was unanimous.

Rules and Procedures Policy: Commissioner Dixon made a motion to adopt the amended Rules and Procedures Policy to reflect the following changes: meeting dates and to receive comments from the public at work sessions and regular sessions as the last agenda item on each. Commissioner Moon seconded the motion. A vote was unanimous.

Personnel Policy – Amendment: Commissioner Monteith made a motion to approve an amendment to the Personnel Policy. Commissioner White seconded the motion. A vote was unanimous.

Adjournment

Commissioner Monteith made a motion to adjourn the public hearing at this time. Commissioner Dixon seconded the motion. A vote was unanimous.

Respectfully submitted,

Cindi C. Woodard
Clerk to the Board
Swain County Commissioners

Phil Carson
Chairman
Swain County Commissioners